



**RULES AND REGULATIONS
OF
THE HINDU ASSOCIATION
HONG KONG
2020**



CERTIFIED

HINDU ASSOCIATION

A handwritten signature in blue ink, appearing to read 'Lal Hardasani', written over a horizontal line.

.....LAL HARDASANI.....
Authorized Signature
PRESIDENT

Registered under the Societies Ordinance
on 4th August 1949

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RULES AND REGULATIONS
OF
THE HINDU ASSOCIATION

1. Name

- 1.1 The name of the Association shall be "THE HINDU ASSOCIATION".
- 1.2 The Association represents the Hindu Community of Hong Kong.
- 1.3 In these Rules and Regulations, unless otherwise defined a "Hindu" means a person:
 - (a) who is Hindu by birth; and/or
 - (b) who professes Hinduism and lives the life of a Hindu according to the rites, ceremonies and rules of conduct as prescribed by Hinduism.

2. Aims and Objects

- 2.1 The Aims and Objects for which the Association is formed are:
 - (a) To protect the rights and privileges of Hindus.
 - (b) To acquire real and personal properties, concessions, etc. and to build places of Hindu Worship, temples, crematoriums, cemetery and to maintain such places.
 - (c) To cultivate the study of Hindu Culture.
 - (d) To promote friendly relationships with other religious communities.
 - (e) To organize religious discourses and devotional songs, lectures, tours, theatrical performances and religious meetings, etc. for the promotion and advancement of Hinduism.
 - (f) To raise and collect funds, donations and fees, etc. for carrying out the objects of the Association.
 - (g) To maintain and support a permanent Hindu priest for the temple and to undertake other activities which promote the welfare of Hindus and Hinduism.
 - (h) To do such other things and to undertake such other activities as would promote the above aims and objects and as would be calculated to advance the interests of the Hindu community and Hindu religion.

3. Additions or Alterations

- 3.1 These Rules and Regulations shall not be altered or amended unless such alteration or amendment is given in writing by the Secretary at least fourteen (14) days prior to Extraordinary General Meeting in accordance with Rule 24.2 herein and is passed by a vote of:
 - (a) three-fourths (3/4th) of the Managing Committee members in person.
 - (b) three-fourths (3/4th) majority of the members attending the Extraordinary General Meeting in person, and

3.2 All alterations and amendments are to be notified under the Societies Ordinance, Cap 151 (including the statutory modification to or re-enactment of such provision).

4. **Application of Income, etc.**

4.1 The income and property of the Association whencesoever derived shall be applied solely towards the aims and objects of the Association set out above; and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit or remuneration to the members or officers of the Association.

4.2 If upon the winding up of the Association there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, this shall not be paid to or distributed among the members of the Association; but shall be given or transferred to some other institution or institutions, having objects similar to the objects of the Association, and which shall prohibit the distribution of its or their income and property amongst its or their members to an extent at least as great as is imposed on the Association under or by virtue of Rule 4.1 above and this Rule, such institution or institutions to be determined by the members of Association at or before the time of dissolution and in default thereof by a Judge of the High Court of the Hong Kong Special Administrative Region having jurisdiction in regard to charitable funds and, if this provision cannot be effected, then to some charitable object.

5. **Financial Year**

5.1 The financial Year of the Association shall commence on the 1st January of each year and end on the 31st December.

5.2 The Accounts as at 31st December shall be audited each year by a qualified and recognized Auditor.

6. **Membership**

6.1 The Association shall have all or any of the following classes of Members:

- (a) Ordinary Members (Individual or Corporate);
- (b) Life Members (Individual or Corporate);
- (c) Benefactor Members (Individual or Corporate);
- (d) Patrons; and
- (e) Honorary Members.

6.2 Ordinary Members:

- (a) Individual - are those who pay annual subscription fee of HK\$ 500 by a single payment.
- (b) Corporate - are those who pay annual subscription fee of HK\$ 600 by a single payment.

6.3 Life Members:

- (a) Individual - are those who pay HK\$ 5,000 by a single payment.
- (b) Corporate - are those who pay HK\$ 7,500 by a single payment.

- 6.4 Benefactor members: are individuals or corporates who through negotiation with the Office Bearers donate a substantial amount – the amount depending on the need at that time – and are designated as Benefactor Members.

Such members will become Life Members (without having to make further payments stipulated in Rule 6.3) and shall have the right to nominate and have appointed one member of the Managing Committee up to a maximum period of four (4) terms of two (2) years each.

At any given time, there shall be no more than three (3) such nominated and appointed members of the Managing Committee.

The negotiations held by a Benefactor Member with the Office Bearers and any agreement to appoint such member's nominee will need to be approved by a majority of the Managing Committee.

- 6.5 Patrons: are those who have served the Community and who are elected by the Managing Committee.

- 6.6 Honorary members: are persons of distinction and not eligible for membership of the Association under Rule 1.3 however are elected by the Managing Committee for reasons as the Managing Committee shall think fit. Such members have no right to participate in the management of the Association and have no voting rights in any meetings although they may be eligible for all other facilities.

- 6.7 The subscription fees may be amended from time to time as approved by a majority of the Managing Committee.

7. **Eligibility of Membership**

- 7.1 Any adult Hindu as prescribed under Rule 1.3 is eligible for membership.

- 7.2 Any new individual or corporation wishing to be a member of the Association shall have to make an application in writing, by way of the prescribed form as the Association shall adopt from time to time, to the Secretary agreeing therein to abide by the rules and regulations of the Association. Such an application will have to be proposed by any one (1) of the members and duly seconded by one (1) more member, provided that at least one (1) of whom shall be a member of the Managing Committee, and will be placed by the Secretary before the Managing Committee. Admission of such new members will be decided by a majority vote of the members present in the Managing Committee meeting at the time the application is placed before it. The Committee may reject any application without assigning any reason whatsoever and its decision shall be final.

- 7.3 For this purpose, the President may decide to empower a Sub-Committee of the Managing Committee to approve any new members.

8. **Membership Fees**

- 8.1 Life Members, Benefactor Members, Patrons and Honorary Members are not required to pay the annual subscription fee.

9. **Defaulting Members**

- 9.1 A member whose annual subscription is overdue for three (3) consecutive months shall lose his or her rights of membership of the Association.

- (a) If such default is continued for a further period of three (3) months the Managing Committee may at their discretion strike the name of such a member off the Register of the Association.
- (b) If, however such a member after being struck off the Register of the Association desires re-election as a member; such re-election shall be subject to approval by the Managing Committee.

10. Expulsion of Members

10.1 If any Member, Ordinary Member, Life Member, Benefactor Member, Patron or Honorary Member shall refuse or neglect to comply with the provisions of the Rules and Regulations, Guidelines or Bye-laws of the Association, or in case his or her conduct shall in the opinion of the Managing Committee be injurious to the interests of the Association or be morally depraved, the Managing Committee after due inquiry and after affording an opportunity to such member of making his or her defence, may by a resolution of at least three-fourths (3/4th) of the members of the Managing Committee, present at the meeting and enquiry, pass a resolution for the immediate expulsion of such member if no satisfactory explanation is given. Such expelled member will have the right of appeal provided the appeal is made in writing within two (2) weeks after having informed him of the passing of the Managing Committee's resolution. The appeal will be placed before the Managing Committee and the resolution of Managing Committee will come into force only if it is passed with majority at such General Body Meeting specially called for.

11. Language

11.1 The official language of the Association shall be English but under special circumstances Hindi may be allowed with the consent of the President provided that it shall be translated into English by the Secretary if necessary.

12. Management

12.1 The management of the Association shall be vested in the Managing Committee which will consist of a maximum of nineteen (19) members, including four (4) Office Bearers, eleven (11) ordinary members and/or life members and 4 Members co-opted as follows:

- (a) One (1) President;
- (b) One (1) Vice-President;
- (c) One (1) Secretary;
- (d) One (1) Treasurer;
- (e) Up to a maximum of eleven (11) other ordinary members and/or life members, including up to three (3) members nominated under Rule 6.4.
- (f) Up to a maximum of four (4) Members co-opted at the behest of the President for a particular reason and for a limited period of time not exceeding beyond the next AGM.

12.2 The President, Vice-President, Secretary and Treasurer shall be the Office Bearers of the Association.

13. Election of Office Bearers and Managing Committee

- 13.1 The Office bearers and other members of the Managing Committee shall be elected at the Annual General Meeting. The persons so elected shall hold office from the conclusion of the Annual General Meeting at which he/she is elected for a two (2) year term until the conclusion of the Annual General Meeting held on completion of the two (2) year term, at which time he/she shall be eligible for re-election, provided that no person shall hold office for more than three (3) consecutive terms other than persons nominated and appointed under Rule 6.4 who shall be eligible to hold office for four (4) consecutive terms.
- 13.2 The election of Office Bearers and other members of the Managing Committee will be held in their personal capacity and not as representatives of any corporate members, except persons nominated under Rule 6.4. All Office Bearers shall be honorary. The Association shall elect a qualified Accountant to be the Treasurer.
- 13.3 The members will elect up to fifteen (15) members of the Managing Committee. Nominations for members of the Managing Committee shall be called for at least twenty-eight (28) days before the Annual General Meeting at the end of their two (2) years term. The nomination forms for election of the Managing Committee shall be sent by the Secretary upon request by the members.
- 13.4 Nominations shall close at 5 pm on the fourteenth (14th) day before the Annual General Meeting. All retiring members of the Committee shall be eligible for re-election subject to Rule 13.1 above.
- 13.5 In case the number of nominations received fourteen (14) days before the meeting is less than fifteen (15), then in that case whatever nominations have been received will be considered as automatically elected. The General body at its annual meeting will have to elect only such numbers whose nomination was not received and for this, nomination will be made by the members personally at the meeting.
- 13.6 In case the number of nominations received fourteen (14) days before the meeting is more than fifteen (15), then in that case a secret written ballot will be conducted of all the received nominations to elect the top fifteen (15) members having the highest number of valid votes.
- 13.7 Except for candidates nominated under Rule 6.4, each candidate will require two nominations in writing. At least one of the two (2) nominations will be from a member of the current Managing Committee. The other could be from a member of the Association.
- 13.8 If the position of any Office Bearer becomes vacant between Annual General Meetings, the Managing Committee may appoint another Managing Committee Member to fill that vacancy until the next Annual General Meeting.

14. Power and Duties of the Managing Committee

- 14.1 The Managing Committee shall have power:
- (a) to manage the affairs of the Association;
 - (b) to make Bye-laws and Guidelines;
 - (c) to fill vacancies in the Managing Committee as a co-opted member; and

- (d) to do all such things as are conducive to the well-being of the Association for which there is no specific provision in these Rules and Regulations.
- 14.2 The Managing Committee is empowered to spend within the limit of their income funds subject to any Bye-laws. If any loan is to be taken or amounts are to be overdrawn from a Bank or Financial Institution, it must be sanctioned by three-fourths (3/4th) of the Managing Committee.
15. **Board of Trustees**
- 15.1 Subject to these rules and in particular Rules 20 and 21, the Association shall establish a Board of Trustees, consisting of five (5) members of the Managing Committee as per the following criteria:
- i) they are members of the Managing Committee,
 - ii) they have substantial Management / Administrative experience, and
 - iii) they have been resident in Hong Kong for more than ten (10) years.
- 15.2 The Trustees shall be elected and appointed by a majority of the Managing Committee
- 15.3 The President, and Vice President as Office bearers shall be Trustees.
- 15.4 The President of the Association shall also be the President of the Board of Trustees.
- 15.5 The Trustees shall hold office for a term of two (2) years and shall be eligible for re-appointment(s) to hold office up to a maximum total of three (3) terms of two (2) years each.
- 15.6 If a Trustee resigns or leaves Hong Kong for a period exceeding one (1) year or expires or is unfit to be a member in accordance with the Rules and Regulations of the Association, the remaining Trustees shall co-opt an eligible member of their choice from the Managing Committee to serve as a Trustee for the remaining term of the Trustee originally appointed.
16. **Delegation of Board of Trustees Powers by the Managing Committee**
- 16.1 The Managing Committee delegates (i) its powers under Rule 20 of the Rules and Regulations of the Association (ii) and any other powers as it shall deem fit from time to time to the Board of Trustees.
- 16.2 The Managing Committee may make rules providing for the conduct of business of the Board of Trustees to which they have delegated any of their powers. The Board of Trustees must comply with such rules. For the avoidance of doubt, in the event of any conflict or inconsistency between the decisions made by the Managing Committee and the Board of Trustees, the decisions made by the Managing Committee shall prevail.
17. **Duties of the Board of Trustees**
- 17.1 The role of the Board of Trustees is to act as the Executive Committee of the Managing Committee.
- 17.2 The Board of Trustees shall ensure that the Managing Committee is managing the Association in accordance with the Rules and Regulations, Bye-laws and Guidelines of the Association.
- 17.3 To consider and approve the recommendation of the Managing Committee in respect of the appointment of the Head Priest and any other employees of the Association.
- 17.4 To receive and scrutinize nominations for all the posts of the Managing Committee and Office Bearers of the Association.

18. **Meetings of the Board of Trustees**

18.1 The President of the Association shall preside at all meetings of the Board of Trustees.

18.2 For a Board of Trustees meeting, three (3) Trustees shall form a quorum.

19. **Fundraising**

19.1 The Association may from time to time fundraise for the purpose of carrying on its aims and objects.

19.2 The Association may accept donations of money from donors notwithstanding that the donors have specified designated application of such donations provided that the designated application shall fall within the aims and objects of the Association and has been approved by the Managing Committee. The Association shall use its reasonable endeavours to ensure that the donations are applied only to the designated application. In the event that, following such donations, it has become impossible or illegal to continue to apply such donations to the designated application, the Association shall have a full discretion to apply the balance of the donation amount as it thinks fit towards the aims and objects of the Association.

20. **Delegations**

20.1 The Managing Committee may, if they think fit, delegate any of the powers that are conferred on them under these Rules and Regulations:

- (a) to any person or committee (including a Sub-Committee);
- (b) in relation to any matter; and
- (c) on any terms and conditions.

20.2 If the Managing Committee so specify, the delegation may authorise further delegation of the Managing Committee's powers by any person to whom they are delegated.

20.3 The Managing Committee may from time to time when it considers appropriate to:

- (a) revoke the delegation wholly or in part; and/or
- (b) revoke or alter its terms and conditions.

21. **Sub-Committees**

21.1 The Managing Committee may make rules providing for the conduct of business of the Sub-Committees to which they have delegated any of their powers, such as a Sub-Committee for the renovation or restoration or construction of the Temple. The Sub-Committees must comply with such rules. For the avoidance of doubt, in the event of any conflict or inconsistency between the decisions made by the Managing Committee and a Sub-Committee, the decisions made by the Managing Committee shall prevail.

21.2 The members of the Sub-Committee for renovation or restoration or construction of the Temple shall include any and/or all the Benefactor Members or their nominees.

21.3 All decisions of the Sub-Committee shall be subject to the verification and acceptance of the Managing Committee.

21.4 The Managing Committee may agree to co-opt to the Sub-Committee any non-members of the Managing Committee or of the Association who have specialised knowledge or experience.

22. **No Remuneration**

22.1 No member (including members of the Managing Committee, any Sub-Committee or the Board of Trustees) shall be appointed to any salaried office of the Association, or any office of the Association paid by fees and no remuneration or other benefit in money or money's worth shall be given by the Association to any member of the Managing Committee or any sub-committee or governing body of the Association, but he shall be indemnified and reimbursed by the Association in respect of travelling expenses and other expenditure properly incurred in and about the affairs of the Association.

23. **Liability, Indemnity and Insurance**

23.1 The members of the Managing Committee may be jointly and severally liable for the liabilities and debts of the Association.

23.2 Members of the Managing Committee shall be indemnified against—

- (a) any liability incurred by that member in connection with any negligence, default, breach of duty or breach of trust in relation to the Association
- (b) any liability properly incurred by that member in connection with the activities of the Association
- (c) any other liability properly incurred by that member as an officer bearer of the Association.

23.3 This Rule does not authorise any indemnity which would be prohibited or rendered void by any provision of the Societies Ordinance or by any other provision of law.

- (a) The members of the Managing Committee may decide to purchase and maintain insurance, at the expense of the Association, for the benefit of its members in respect of any relevant liability or loss in accordance with this clause.

23.4 In this Rule—

- (a) a 'relevant member' means any member of the Managing Committee, and
- (b) a 'relevant loss' means any loss or liability which has been or may be properly incurred by a relevant member in connection with that member's duties or powers in relation to the Association.

24. **General Meeting**

24.1 The Annual General Meeting (AGM) of the Association shall be held latest by the end of May of each year or as soon as possible after the end of the financial year which shall close in December each year. Such AGM shall be held at a place in Hong Kong and at such date and time as may be fixed by the Managing Committee for the following purposes: -

- (a) The members will receive from the Managing Committee a report of the activities of the Association that have taken place in the preceding year.

- (b) The members will receive from the Managing Committee a report and statement of accounts for the preceding financial year which shall be prepared by the Treasurer and audited by the Auditor elected by the Managing Committee and signed by the President and Treasurer.
 - (c) To elect members to the Managing Committee and/or for any casual vacancy of the Managing Committee, other than those nominated and appointed under Rule 6.4.
 - (d) The members will decide on any resolution which may be duly submitted to the meeting as hereinafter provided for.
 - (e) The members may bring up and discuss any other matters with the consent of the President.
- 24.2 Extraordinary General Meeting of the Association may be called by the Managing Committee by their own resolution or on the written requisition of thirty of the members on the register of the Association in connection with any special business of the Association.
25. **Managing Committee Meetings**
- 25.1 The first meeting of the Managing Committee will take place on the same day immediately after the termination of the Annual General Meeting at which they are elected. This first meeting will be presided by any member of the Managing Committee who may be elected as President, for the purpose of that meeting only, by a majority of votes of those present and they will elect following positions from themselves:
- (a) President;
 - (b) Vice-President;
 - (c) Secretary; and
 - (d) Treasurer.
- 25.2 Any other matters may be discussed by the Managing Committee members at their first meeting with the consent of the President elected.
- 25.3 Thereafter the Managing Committee shall meet regularly at least once every two (2) months to transact formal or any other business.
26. **Oath**
- 26.1 All newly appointed Trustees, Office Bearers and Managing Committee members shall take the following oath at the first Managing Committee meeting and if they so choose by also placing their hand on the BHAGAVAD GITA:
- “I pledge to serve The Hindu Association and the Hindu community of Hong Kong to the best of my ability and will carry out my responsibilities and duties in a spirit of love, honesty, integrity and impartiality and in accordance with the Rules and Regulations of The Hindu Association”.
27. **Loss of Managing Committee Membership**
- 27.1 If any member of the Managing Committee absents himself from any three (3) consecutive meetings of the committee without giving a satisfactory reason in writing to the Managing

Committee he/she shall cease to be a member of the committee after a suitable warning message is given to him/her. This Rule is not applicable to those nominated under Rule 6.4.

27.2 A member of the Managing Committee will also cease to be a member of the Managing Committee in the event of any one of the following:

- (a) Such member resigns in writing to the President
- (b) Such member dies;
- (c) Such member has a bankruptcy order made against him/her or has been declared bankrupt by any court of competent jurisdiction;
- (d) Such member is convicted of a criminal offence by any court of competent jurisdiction;
- (e) Such member suffers from mental disorder and is admitted to hospital or becomes subject to any court order relating to their mental capacity;
- (f) Such member's conduct is considered by a majority of the Managing Committee members as being prejudicial to the interests of the Association; and
- (g) Such member is over the age of eighty (80) years at the Annual General Meeting.

28. **Conduct of Meetings**

28.1 The President shall preside at each meeting of the Association and in his absence the Vice-President shall preside. If both the President and the Vice-President are absent, then any member of the Managing Committee or of the Association may be elected as the President only for this meeting by a majority of votes of those present.

28.2 Any member may validly participate in a meeting of the Association by conference telephone or other form of communication equipment provided all persons participating in the meeting are able to hear and speak to each other throughout the meeting, and if such equipment/facility is available. A person so participating shall be deemed to be present in person at the meeting and shall accordingly be counted in a quorum and shall be entitled to vote. Such a meeting shall be deemed to take place by telephone.

29. **Minutes**

29.1 The Association shall cause Minute books to be kept for all meetings of the Association namely:

- (a) Annual General Meeting
- (b) Extraordinary General Meeting
- (c) Managing Committee Meetings, and
- (d) Sub-Committee Meetings.

29.2 In order to record proceedings of the meetings, each minutes shall be read and confirmed at the next succeeding meetings.

30. **Quorum**

30.1 For the Annual General Meeting and for an Extraordinary General Meeting twenty-five (25) of the members on the register of the Association shall form a quorum, provided that they shall have paid their subscription fees.

30.2 For a Managing Committee meeting eight (8) Committee members shall form a quorum.

31. **Votes**

31.1 At all meetings of the Association every question shall be decided by a majority of votes (unless otherwise specified), either by a show of hands or a ballot vote. Only members are entitled to vote and that each person entitled to vote may cast one vote in person.

31.2 Only one (1) representative of a Corporate Member will be entitled to attend and shall have a vote.

31.3 No proxy is permitted for individual members.

31.4 A proxy form will need to be filled by the corporate members.

31.5 At all the meetings of the Association the President of the Managing Committee shall have in addition to his own, a casting vote in case of an equality of votes.

32. **Notices and Communications**

32.1 In case of an Annual General Meeting twenty-one (21) days' notice shall be given to the members stating the place, date and time of the holding of such meeting.

32.2 In case of an Extraordinary General Meeting twenty-one (21) days' notice shall be given to the members when convened by the Managing Committee on their own resolution or when called on the signed requisition of at least 30 members. The Secretary shall upon receipt of such requisition call within twenty-one (21) days from the date of requisition, an Extraordinary General Meeting for the purpose set out in the requisition for a date not more than twenty-one (21) days after the notice of the meeting.

32.3 In case of a Managing Committee Meeting seven (7) days' notice shall be given to the members of the Managing Committee.

32.4 The Association may send, supply or give any document, information or notice to a Member by hard copy, electronic form (including by electronic mail to any email address supplied to the Association by a Member) or by making that document or information available on a website, online social network or forum or other similar mechanism and giving notice of the availability of that document or information to the relevant Member. By notifying the Association of his email address and consenting to its use for the receipt of notices or communications from the Association in electronic form, each Member is deemed to have agreed to the Association sending or supplying documents or information to him in electronic form or making such information available on a website or by any other means permitted above.

32.5 Any document, information or notice which is required to be sent or given to the Association shall be sent by hard copy or electronic form in each case.

32.6 Proof that an envelope containing a document, notice or information was properly addressed, and sent by registered post shall be conclusive evidence that the document, notice or

information was sent. A copy of a successful delivery report in relation to each recipient to whom an e-mail message was sent shall be conclusive evidence that the document, notice or information was sent, supplied or given by e-mail. The Association shall be entitled to assume that any email addresses supplied by members to the Association are up to date and current and it is the sole responsibility of each Member to update the Association of any changes to their email address and to ensure that the Association has and uses the correct email address.

32.7 The Association shall not be responsible or liable for any failure in transmission beyond its control.

33. Adjournments

33.1 In case of an Annual General Meeting being adjourned for want of a quorum, the meeting shall be held one (1) week after the adjournment at the same place and same time as originally fixed for the Annual General Meeting without any further notice and the business shall be transacted even without the necessary quorum.

33.2 Extraordinary General Meeting when called by the Managing Committee and when adjourned for want of a quorum the meeting shall be held one (1) week after and without further notice at the same place, and time mentioned before without any further notice and the business shall be transacted even without the necessary quorum.

33.3 If a Managing Committee Meeting is adjourned for want of a quorum, the same may be held a week after at the same place and time as originally fixed without any further notice and the business shall be transacted even without the necessary quorum.

33.4 No business shall be transacted at reconvened meetings other than the business left unfinished at the meeting originally adjourned.

34. Powers and Duties of the President

34.1 The President shall be responsible for the overall management of the affairs of the Association in accordance with its Rules and Regulations, as well as the Bye-laws and Guidelines.

34.2 The President shall preside at all General meetings of the Association as well as the meetings of the Managing Committee.

34.3 If the President wishes to be a member of any Sub-Committee, he or she shall be ipso facto chairman of such Sub-Committee.

35. Powers and Duties of the Vice-President

35.1 In the absence of the President the Vice-President shall have the same powers and perform the same duties as those of the President.

36. Powers and Duties of the Secretary

36.1 The Secretary shall keep all the records and minutes of the Association.

36.2 He shall issue notices of meetings as provided for herein.

36.3 He shall carry on all the correspondence of the Association.

36.4 He shall be the constituted authority to put into execution the resolutions passed by the Association and or by the Managing Committee.

36.5 Upon a signed requisition being received from 30 members under Rule 24 for the call of Extraordinary General Meeting, he shall issue notices within twenty-one (21) days from the date of receipt of such a requisition.

36.6 Generally, the Secretary shall carry on the work of the Association in consultation with the President.

37. **Power and Duties of the Treasurer**

37.1 The funds of the Association shall be held in the Banking system under the control of the Treasurer on behalf of the Association in accordance with the procedures as laid down in the Bye-laws.

37.2 The Treasurer shall keep proper accounts of any money entrusted to him from time to time as well as of any moneys paid out by him on behalf of the Association. All to be in accordance with the procedures as laid down in the Bye-laws.

37.3 He shall always sign receipts for the amounts received by him and shall obtain receipts for payments made by him on behalf of the Association.

37.4 The Treasurer shall make payment on behalf of the Association after receiving authority from the President. In the absence of both the President and Vice-President, the Treasurer shall make payment after receiving authority from the Managing Committee.

37.5 The Treasurer shall ensure that Bank instructions and transactions shall be in accordance with the mandates given to the banks and as authorized by the Managing Committee.

38. **Auditors**

38.1 The Annual accounts shall be audited by Auditors recognised by The Hong Kong Institute of Certified Public Accountants and appointed by the Managing Committee.

39. **Property**

39.1 All the buildings situated in I. L. No. 2727 at Happy Valley (including Hindu Temple, Mohan's Hall, Seth Rawatmals Hall, Cemetery & any other extensions erected) which the Association now possess or may hereafter acquire are the properties of the Association.

40. **Crematorium**

40.1 The Association will continue to supervise and administer the last rights of deceased Hindus at the Cape Collinson Crematorium at a burner exclusively reserved for the Hindu community, as is authorised by the Food and Environmental Hygiene Department.

40.2 The Association's authorised person will endorse the Cremation Permit as is compulsorily required for cremation at the Cape Collinson Crematorium.

41. **Conflict of Interest**

41.1 Members of the Managing Committee including all of the Office bearers or any other Committee of the Association shall disclose their interest in any topic of discussion at any meeting of the Association. Such member shall abstain from Voting or making any decision on the topic concerned

42. **Secrecy**

- 42.1 The members of the Association shall be bound to observe secrecy except under compulsion or obligation of law. No documents belonging to the Association or any minutes of its proceedings or correspondence or records shall be made public or inspected without an order of the Managing Committee.